

Get time on **your side.**

Staying on top of your billable hours is one of the most important day-to-day tasks in any firm, but it's often considered tedious and laborious.

Keyhouse has found that many solicitors are losing money by not time recording and thus significantly under billing.

That's why our team has simplified the time recording process to make it quick and easy for all fee earners to keep track of their time and to bill correctly.

Keyhouse Time Recording makes it easy for all fee earners to record their billable time every day and this, in turn, makes sure that your firm realises its full income potential.

Key Features and Benefits

- Time can be recorded automatically against a case as you work, or it can be entered manually using a time slip afterwards
- Automatic timer records time as it passes, stops if interrupted and follows you around the case management system as you work on different files
- Standard task descriptions (and personal narratives) makes it quick and easy to set up and record
- Caters for different pre-set charge-out rates at client, matter and task level
- Records chargeable and non-chargeable time
- Allows time to be recorded on a fixed charge basis while also recording the amount of time worked
- Readily available, full management reports showing time ledgers per matter and fee earner, work in progress, profitability reports, supervisor reports (including missing time sheets) and much more
- Key performance indicators (KPI) gives actionable information around time and billing
- Records time while out of the office via the Keyhouse Mobile App
- Fully integrated with Keyhouse Accounts, Keyhouse Desktop and Keyhouse Case Management

