Keyhouse
Your practice partners.

A **more efficient** law firm starts here.

Our Optimisation Programme is a strategic, project-based approach to enhancing your firm's operational capacity through the effective use of Keyhouse software and the implementation of Keyhouse work flows.

A Keyhouse Optimisation Programme will dive deeply into one area of your business, examining current processes and how work is managed and then seeing how Keyhouse workflows can make improvements. Our on-site team will work with you to help standardise and automate your work, improving legal process and reducing your exposure to risk. It is a very focused programme with measurable objectives and milestones to be reached along the way.

We have helped a number of clients, streamlining and automating high volume lines of work to make them more profitable, including debt recovery, building estates and defence litigation work. If you need to report to an outside body (e.g. insurance company or bank), we can automate these reports so they generate automatically from the Case Management System.

With downward pressure on fees continuing, firms have also engaged us to work with them on private client work particularly in conveyancing. Think of the Optimisation Programme as an efficiency drive that can be applied to any area in your firm which needs to be made more efficient and profitable. Streamlining and automating processes are key to this and can only be achieved through the implementation of workflows.

We have a suite of standard workflows consisting of actions and precedent documents for the various areas of work – conveyancing, litigation, debt recovery, probate and enduring power of attorney - so we've done a lot of the work already. However, we will tweak these to suit your specific requirements and train up your people to maintain them and to useeffectively.

A Keyhouse Optimisation Programme's overriding objective is to increase efficiencies and save time and money by optimising your firm's use of Keyhouse with a clear focus on the implementation, training and effective use of workflows.

The Keyhouse Optimisation Programme will help your firm to grow, as well as to cut costs by working more efficiently.

Key Features and Benefits

- Leverage the tools you already have to maximise productivity through the implementation of workflows
- Build the processes, workflows and precedents you need to run your practice
- Apply best practices to your work and see how other firms tackle the same obstacles you face
- Improve risk management by reducing duplication and increasing accuracy
- Customise industry-proven tools to your way of working
- Totally flexible service
- Includes support and the all important training your team needs to get the most from their systems